

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
March 21, 2016**

The South Middleton Board of School Directors met on March 21, 2016, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:02 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear  
Mr. Michael Berk  
Mrs. Stacey Knavel  
Mrs. Elizabeth Meikrantz – **Absent**  
Mr. Thomas Merlie

Mr. Christopher Morgan  
Mr. Randy Varner  
Mr. Robert Winters  
Mr. Scott Witwer

**Administrative Staff**

Dr. Alan Moyer, Superintendent  
David Bitner, Asst. Prin. – YBMS  
Connie Connolly, Dir. Spec. Ed.  
Patrick Dieter, Athletic Dir.  
Joel Hain, Prin. – BSHS – **Absent**  
Trisha Reed, Principal – IFEC  
Nicole Weber, Asst. Bus. Mgr. – **Absent**  
Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.  
David Boley, Principal – Rice  
Mark Correll, Asst. Prin. – BSHS  
Andrew Glantz, Dir. Buildings/Grounds  
Chris Monasmith, Network Admin.  
Kim Spisak, Asst. Prin. – Rice  
Dr. Jesse White, Prin. – YBMS

**Student Representatives**

Max D. Leo  
William T. Webber

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Pahowka

**INTRODUCTIONS AND RECOGNITION**

Dr. Moyer welcomed everyone to the meeting and highlighted upcoming presentations to be held in the HS Auditorium and encouraged participation.

**CITIZENS PARTICIPATION – None**

**ACCEPTANCE OF MINUTES**

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the minutes from the following meeting: March 7, 2016 – Planning/Regular Board Meeting. **The motion passed unanimously.**

**FINANCIAL REPORT**

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves item 7.1 through 7.6 of the Financial Report. **The motion passed – Mr. Varner abstained.**

- 7.1 That the Board approves payment of General Fund bills represented by checks #53577 to #53597 in the amount of \$342,266.83; direct deposit represented by PYRL0311 in the amount of \$717,171.73, summary attached.
- 7.2 That the Board approves payment of Cafeteria Fund bills represented by checks #6882 to #6883 in the amount of \$2,711.27, summary attached.
- 7.3 That the Board approves payment of Activity Fund bills represented by checks #15245 to #15258 in the amount of \$7,739.26, summary attached.
- 7.4 That the Board approves payment of Athletic Fund bills represented by checks #19496 to #19506 in the amount of \$4,449.45, summary attached.
- 7.5 That the Board approves payment of procurement purchases represented by batch #17849 in the amount of \$32,135.54, summary attached.
- 7.6 That the Board approves the Treasurer's Report for February 2016 as attached.

**REPORTS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS, STUDENT REPRESENTATIVES**

Dr. Moyer informed the Board of collaborative work that is taking place in the classroom at the YBMS involving the Google Drive. Dr. Moyer also recognized the homework help program at the Middle School for a recent recognition from Shippensburg University. Dr. Moyer updated the Board on Secretary Rivera's visit to the District, and closed his remarks with a video highlighting the Mobile Ag Lab.

Mr. Webber addressed the Board with information on mini-Thon activities, prom committee meeting, and environ club committee meeting information.

Mr. Leo addressed the Board with information on Easter and Mini-Thon

**NOTICES AND COMMUNICATIONS – None**

**BOARD COMMITTEE REPORTS**

**Policy Committee Report** – Mr. Merlie provided the Board with an update on the Policy Committee Meeting. The Committee is under review of policy 716, 707, and 714.

**Technology Committee Report** – Mr. Bear provided the Board with an update on the Technology Committee. The Committee is working on following up on the Blended Learning Survey, Canvas, PETE&C conference, and Z Space.

**NEW BUSINESS**

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the agenda for March 21, 2016, with all corrections and addendums as indicated. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Winters, that the Board approves item b in New Business. Mr. Berk requested a roll call vote.

**b. Bond Issue - \$10,000,000 General Obligation Bonds, Series A of 2016**

That the Board approves the bond issue resolution, authorizing the incurrence of nonelectoral debt by the issuance of general obligation bonds, Series A of 2016, in an aggregate principal amount not-to-exceed \$10,000,000 for the purpose of (1) financing various capital projects of the district and (2) paying all costs and expenses of issuance of the bonds. (See attached)

Mr. Steven Bear – Yes  
Mr. Michael Berk – Yes  
Mrs. Stacey Knavel – Yes  
Mrs. Elizabeth Meikrantz – Absent  
Mr. Thomas Merlie – Yes

Mr. Christopher Morgan – Yes  
Mr. Randy Varner – Abstain  
Mr. Robert Winters – Yes  
Mr. Scott Witwer – Yes

**The motion passed.**

Mr. Merlie made a motion, seconded by Mr. Morgan, that the Board approves item c in New Business. Mr. Berk requested a roll call vote.

**c. Bond Issuance - \$15,000,000 General Obligation Bonds, Series B of 2016**

That the Board approves the bond issue resolution, authorizing the incurrence of nonelectoral debt by the issuance of general obligation bonds, Series B of 2016, in an aggregate principal amount not-to-exceed \$15,000,000 for the purpose of (1) currently refunding the district's general obligation bonds, Series of 2011 and (2) paying all costs and expenses of issuance of the bonds. (See attached)

Mr. Steven Bear – Yes  
Mr. Michael Berk – Yes  
Mrs. Stacey Knavel – Yes  
Mrs. Elizabeth Meikrantz – Absent  
Mr. Thomas Merlie – Yes

Mr. Christopher Morgan – Yes  
Mr. Randy Varner – Abstain  
Mr. Robert Winters – Yes  
Mr. Scott Witwer – Yes

**The motion passed.**

Mr. Winters made a motion, seconded by Mr. Varner, that the Board approves item d in New Business. **The motion passed – Mr. Merlie abstained.**

**d. Xerox Lease Agreement**

That the Board approves the Xerox Services and Solutions Lease Agreement with the terms and conditions outlined as per the attached.

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approves item e in New Business. **The motion passed unanimously.**

**e. Benefit Design Specialist Rate Agreement for Life, AD&D and LTD Insurance**

That the Board approves a 3-year rate lock for Life and AD&D, and a 2-year rate lock for LTD insurance with Benefit Design Specialists.

Life Rate per \$1,000 = \$0.075

AD &D Rate per \$1,000 = \$0.020

LTD Rate per \$100 = \$0.25

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves item f in New Business. **The motion passed unanimously.**

**f. First Readings - Policies**

That the Board approves the First Reading of the following policies:

- Policy #121 - Field Trips
- Policy #348 - Unlawful Harassment
- Policy #903 - Public Participation in Board Meetings
- Policy #904 - Public Attendance at School Events
- Policy #905 - Citizen Advisory Committees
- Policy #906 - Public Complaints
- Policy #907 - School Visitors
- Policy #908 - Relations With Parents/Guardians

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves item g in New Business. **The motion passed unanimously.**

**g. Second Reading - Policies**

That the Board approves the Second Reading (Final) of the following policies:

- Policy #333 - Professional Development
- Policy #341 - Benefits for Part-Time Employees
- Policy #901 - Public Relations Objectives
- Policy #902 - Public Relations Program

Mr. Winters made a motion, seconded by Mr. Merlie, that the Board approves item h in New Business. **The motion passed – Mr Varner abstained**

**h. Capital Area Intermediate Unit #15 - Budget for 2016-2017**

That the Board approves the Capital Area Intermediate Unit #15 budget for the 2016-2017 school year, as per the attached.

Mr. Varner made a motion, seconded by Mr. Bear, that the Board approves item i in New Business. **The motion passed unanimously.**

**i. Carlisle YMCA Child Care Agreement for 2016-2017**

That the Board approves the renewal of the License Agreement with the Carlisle Family YMCA for the provision of before and after school care at Rice Elementary School during the 2016-2017 school year and authorizes the Board President to execute the final agreement.

Mr. Winters made a motion, seconded by Mr. Merlie, that the Board approves item j in New Business. **The motion passed unanimously.**

**j. Summer 4-Day Work Week for 12 Month Employees**

That the Board approves a four (4) day work week schedule for all 12-month employees, beginning the week of June 13, 2016, and ending the week of August 12, 2016. All 12-month employees will work Monday through Thursday during this time period, with all buildings closed on Fridays.

Mr. Merlie made a motion, seconded by Mr. Morgan, that the Board approves item k in New Business. **The motion passed unanimously.**

**k. Compensation Rate - Summer School Teachers**

That the Board approves the Summer School teacher compensation to be \$24.00/hr., for the 2016 Summer Program.

Mr. Winters made a motion, seconded by Mr. Varner, that the Board approves item l. in New Business. **The motion passed unanimously.**

**l. Field Trip - TSA**

That the Board approves the field trip request from Mr. Jason Jarrett, Mr. Luke Fetterolf, and Mr. Joshua Gutacker to take an overnight field trip for nineteen (19) members of the TSA Club to participate in the TSA State Competition at Seven Springs, PA. The club members and chaperones will leave on Wednesday, April 13, 2016, and will return on Saturday, April 16, 2016. This trip is budgeted and will be chaperoned by the club advisors, Mr. Jarrett, Mr. Fetterolf and Mr. Gutacker. In addition, two (2) parent chaperones will accompany the group. The parent chaperones have completed and submitted all relevant clearances. (Bernie and Denise Lewandowski).

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Mr. Merlie made a motion, seconded by Mr. Winters, that the Board approves item m in New Business. **The motion passed unanimously.**

### **m. Change to 2015-2016 Calendar**

That the Board approves the following change to the 2015-2016 school calendar:  
-Change the Graduation Project Day from April 29, 2016 to May 13, 2016.

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approves item n.1 in New Business. **The motion passed unanimously.**

### **Extra Duty**

n. 1 That the Board approves the employment of the following extra duty position for the 2015-2016 school year:  
Stephanie Snyder - Mentor Teacher for Kristin Shanabrook (Stephanie is replacing Jessica Weible)  
1/2 year - \$257.50

Mr. Winters made a motion, seconded by Mr. Varner, that the Board approves item n.2 in New Business. **The motion passed unanimously.**

### **Resignation**

n. 2 That the Board accepts the resignation of Daryl Young from the extra duty positions of middle school set painting (drama) and middle school set construction (drama) for the 2015-2016 school year, effective immediately.

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves item n.3 in New Business. **The motion passed unanimously.**

### **Extra Duty**

n. 3 That the Board approves the employment of the following extra duty positions for the 2015-2016 school year:  
Jason Nedrow - Middle School Set Painting (Drama) - \$292  
Karis Heinlen - Middle School Set Construction (Drama) - \$840  
**Classified**

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board approves item n.4 in New Business. **The motion passed unanimously.**

### **Employment**

n. 4 That the Board employs the following classified personnel:  
Name: Zachary D. Gump  
Position: Full-Time Buildings/Grounds Secretary  
Rate: \$15.05 hr., 7.5 hrs/day  
Starting Date: March 22, 2016

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Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves item n.5 in New Business. Mr. Winters requested discussion on the matter in executive session before making a vote. The Board held the motion until after executive session.

### Termination

That the Board terminates the employment of Cathy Cameron, from the position of Full-Time Custodian, effective immediately. It is noted the employee has waived her right to hearing before the Board.

## CITIZENS PARTICIPATION – None

## ANNOUNCEMENTS & INFORMATION ITEMS

Mr. Bear addressed the Board to discuss the HACC budget, HACC capital campaign, HACC President's Fund of Excellence, and school district contribution rates for HACC.

Mr. Winters updated the Board on the Vo-Tech calendar and acknowledged the excellence of the Boiling Springs Concert Choir.

Mrs. Knavel asked that any changes from the planning meeting to the voting meeting be highlighted to the Board and addressed prior to voting.

Mr. Merlie thanked Mr. Verdelli (RBC) and Mr. Hovis (Stock & Leader) for being in attendance at the meeting and provide guidance on the Bond Issuance.

## FOR THE RECORD

**The Board held an executive session from 7:35pm until 8:16pm for matters of personnel.**

Following Executive Session, the Board voted on the following:

### Termination

n. 5 That the Board terminates the employment of Cathy Cameron, from the position of Full-Time Custodian, effective immediately. It is noted the employee has waived her right to hearing before the Board. **The motion passed unanimously.**

## ADJOURNMENT

Mr. Merlie made a motion, seconded by Mr. Varner, to adjourn the meeting at 8:17 p.m. **The motion passed unanimously**

Respectfully Submitted,

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Matthew Ulmer  
Board Secretary